

Clare Lopez

INSTRUCTOR | DIRECTOR | THEATRE ARTIST

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EDUCATION

SAINT MARTIN'S UNIVERSITY

BA Theatre & Music
Magna Cum Laude

PACIFIC CONSERVATORY THEATRE

Certificate in Acting

FOUNDATIONS IN INTIMACY (Level 1)

Intimacy Directors & Coordinators

SKILL HIGHLIGHTS

- 12+ Years Teaching Acting
- Google Drive / Google Classroom
- Basic Videographer & Editing Movavi
- Microsoft Office Suite
- Content/ Copy Writing
- Script Data basing
- Canva & Social Medi
- Virtual Course Design
- 15+ Years Working Actor
- 7 years Administrative work
- 10+ Years Web design (Wix)
- Slack, Asana, Zoom, Loom

DIRECTING

HUNDREDS OF HUNDREDS OF STARS	Director	Orlando Shakes Playfest
ROMEO & JULIET	Assistant Director	PCPA Conservatory Theatre
THE WILLIAMS PROJECT	Co-Director	PCPA Conservatory Theatre
*MULTIPLE PRODUCTIONS	Director	Lexington Children's Theatre
AFTER YOU	Director	Saint Martin's University Theatre
EYE TO EYE	Director	Saint Martin's University Theatre
PHOENIX (STAGE READING)	Director	PCPA Conservatory Theatre

****Directed over 12 Student Productions***

TEACHING EXPERIENCE *(Selected)*

ACTING & SCRIPT ANALYSIS*	Breadcrumbs Productions
ADVANCED SCENE STUDY*	Breadcrumbs Productions
AUDITION TECHNIQUE*	Breadcrumbs Productions
ON-CAMERA SCENE STUDY*	Breadcrumbs Productions
ON-CAMERA SCENE STUDY 1*	Book From Tape Acting Studios
ON-CAMERA SCENE STUDY 2*	Book From Tape Acting Studios
AUDITION TECHNIQUE*	Book From Tape Acting Studios
SCRIPT ANALYSIS*	Book From Tape Acting Studios
WRITING FOR ACTORS	Book From Tape Acting Studios
RESUME WORKSHOP	Book From Tape Acting Studios
SELF-TAPING WORKSHOP	Book From Tape Acting Studios

*Indicates multiple Semesters Taught

OTHER COURSES TAUGHT: Musical Theatre, Shakespeare, Creative Drama, Creative Writing

BOOK FROM TAPE ACTING STUDIOS

Director of Education | Coach | Instructor

2019 - 2023

Coaching Actor Audition Taping Sessions: technical demands: coordinating lighting, operating sound, and camera. Coaching actors on their read of the role, offering feedback, and redirects. Recording, Editing, delivery of video files for hundreds of audition tapes.

PRIMARY ACCOMPLISHMENTS:

- Developing Educational Curriculum, devised lesson plans & instructed 40+ courses
- Created and Managed 400 item Script Database
- Created a 40 page Resource Guide
- Curated an 80 page Company Handbook
- Copy Writer on actor/ arts related articles via [Company Blog](#)
- Writing the [Company mission statement and Core Values](#)
- Created Sensitive Content Guide for Actors & Coaches + Training
- Lead + Procured Companywide Professional Development & Training
- Created **Anti-Racism & Diversity Statement + DEI Scholarship Fund**
- Head of communications for Students, Parents, and Instructors
- Adapted and integrated **Chicago Theatre Standards** Company Wide
- Hiring, training, and providing on-going support to instructors
- Wrote 100+ pages of content for 30 days of Mindfulness Emails for Actors
- Building and maintain Company [Website](#) via Wix
- Launched & co-developed a Virtual On-Camera Course
- On-going training on Informed Consent Work, Boundaries, Power Dynamics, Trauma Informed Teaching Methods, Unconscious Bias, Anti-Racism,

BREADCRUMBS PRODUCTIONS

Associate Producer | Teaching Artist

2017-2019

Developing and fundraising for the launch of a new theatre company. Networking and community outreach. Casting, rehearsing, directing performers for the launch event, as well as for new work development in the CNY arts community. Navigation of company communications and developing new community partnerships. Coordinating registration, devising, and teaching Adult Education Courses & Workshops. Creating marketing initiatives via social media, and administrative support.

PRIMARY ACCOMPLISHMENTS:

- Developing Educational Programming, lesson planning, and instructing acting courses
- Casting and rehearsing performers for company launch and productions
- Building and maintaining Company Website via Wix
- Social media and marketing support

PEACEFUL SCHOOLS_

2016

Performing Arts Enrichment Instructor

Developed and implemented project-based units to teach Peaceful Schools peace and social-skills curriculum through Performing Arts Enrichment Courses to grades 6-8th. Worked collaboratively with team to plan and implement engaging interactive hands-on units and lessons. Communicate and collaborate with school staff about enrichment lessons and curriculum. Maintain accurate student records. Taught in partnership at Westside Academy Middle School and building support through restorative conferencing and mediation.

PROFESSIONAL DEVELOPMENT:

Teaching Social Emotional Learning Skills, Conflict Mediation, Restorative Techniques, and Deescalating Techniques, Mandated Reporter Training, Trauma Informed Teaching Techniques

THE REV THEATER CO.

2013-2015

Tour Company Member | Road Manager

Performed in MGR Youth Tour productions: *The Golden Goose, Longhouse, Once Upon a Wolf, Alice in Wonderland, Happy Circus, The Paper Bag Princess, and Emilia & The Heart of the Amazon* for students age 5-11. Toured productions throughout schools in upstate New York, acted as the tour Road Manager, managed tour receipts, answered student letters, taught pre-performance classroom workshops for each production. Taught Careers in the Arts Workshops for grades 3rd-5th, Echoes Creative Writing workshops for grades 6-8. Musical performer for Juice Box Jam (Ages 0-6).

LEXINGTON CHILDREN'S THEATRE:

2012-2013

Season Education Intern & Summer Education Intern

Instructed courses for students aged 4-18, including: **Creative Drama, Acting Scene Study, Musical Theatre, Improv, Movement, Shakespeare, Audition Technique, Play Production, & Devising**. Taught arts integration residencies, directed over a dozen performance workshops.

PRIMARY ACCOMPLISHMENTS:

- Primary Registrar for and administrator for the Education Department at LCT
- Collaborated on creating 11 production Study Guides for the 11 show season
- Facilitated 30+ classes, workshops, and residencies for a year of programming
- Directed over 12 student productions & performances workshops
- Wrote & directed a new Youth Adaptation of “*The Wizard of Oz*”

AMERICORPS:

2011-2012

Full Time Literacy Tutor | Teaching Aid

Tutored a caseload of 30 students an hour per week for an entire academic year. Provided one-on-one mentoring and coaching for Transitional Youth. Acted as a Teaching Aid and Tutor in two kindergarten classrooms (60+ students). Achieved over a 92% success rate in improving students' scores at least one letter grade.

[ACTING RESUME.](#) | [THE WHOLEHEARTED ACTOR](#) | [WRITING SAMPLES](#)